



Run a buffet

From prices to the final count

Add guests

Adult MVR 600.00	Child MVR 300.00	Infant Free
- 1 +	- 0 +	- 0 +
Pay now MVR 600.00 at the register	Room bill MVR 600.00 on the guest's room	Complimentary MVR 0.00 · needs a reason

Charge 1 guest · MVR 600.00



Two ways to price

Service charge + GST included
An adult pays MVR 600.00

Service charge + GST on top
An adult pays MVR 725.76 (600.00 +
12% service charge + 8% GST)

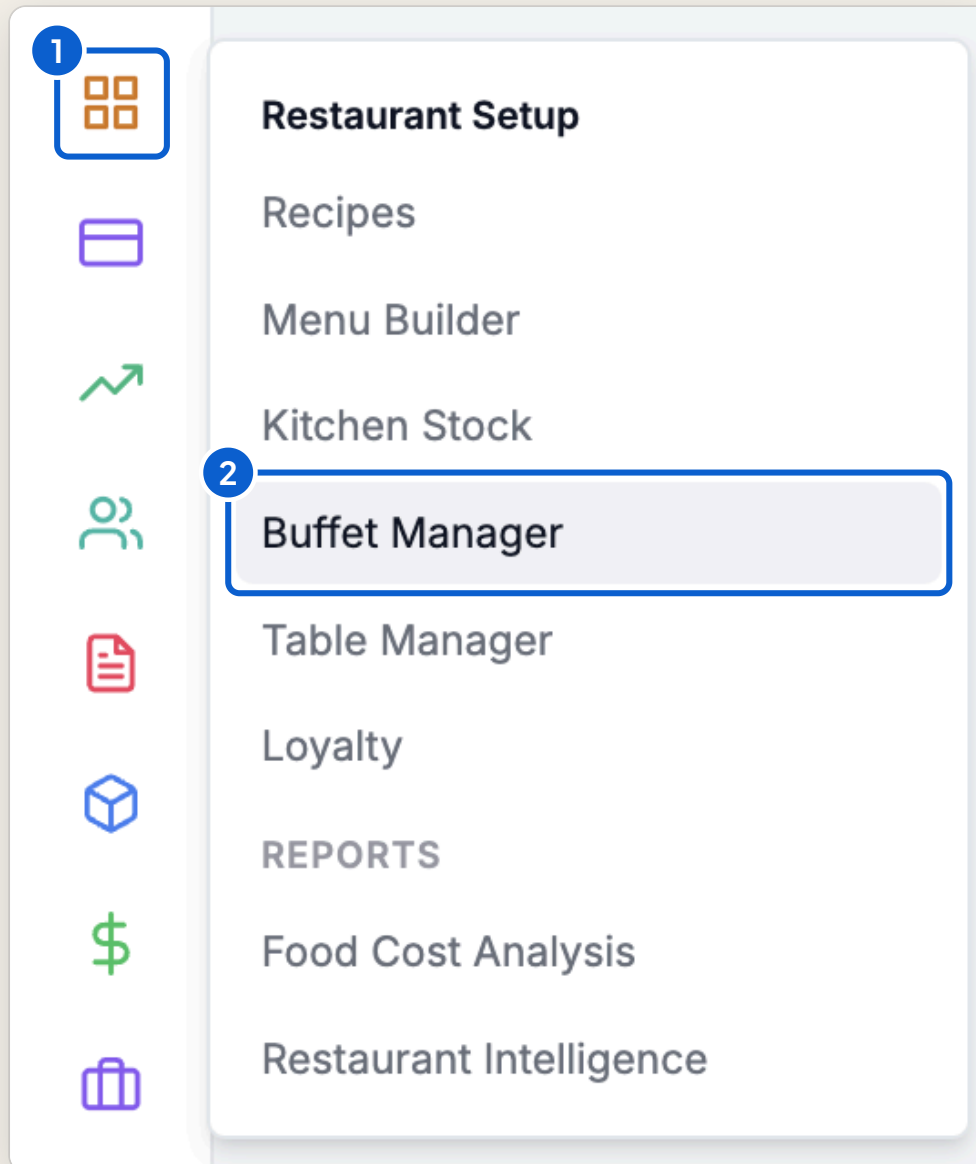
Included

On top

Price shows as	MVR 600.00	MVR 600.00+
An adult pays	MVR 600.00	MVR 725.76
Service charge, GST	Inside the price	Added at payment



1 Open Buffet Manager



1 Point to the **setup** icon

2 Click **Buffet Manager**



2 Start a one-off buffet

The screenshot shows the 'Buffet Manager' interface. At the top, there's a title 'Buffet Manager' and tabs for 'Today' and 'Buffets 1'. Below the title, there's a date selector showing '26 Oct 2026'. A summary line indicates '1 buffet today · 1 serving · 7 guests · MVR 374.00 taken'. A card for 'Test Buffet' at '10:00' shows '7 guests so far · MVR 374.00 · past closing time'. A green 'Serving' status is shown, and an 'Open' button is present. On the right, a blue circle with the number '1' highlights a '+ One-off buffet' button. A link 'How buffets work' is also visible.

1 Click **One-off buffet**

i Saved buffets show here with **Start prep**



3 Set times and prices

One-off buffet today ✕

Runs once and isn't saved as a buffet. You add the dishes on its prep page.

Meal

Breakfast

Brunch

Lunch

Afternoon Tea

Dinner

Supper

2 Starts

20:00 ⌚

Ends

23:00 ⌚

3 Adult MVR

600

Child MVR

300

Expected guests

15

Tax

GST 8% ▼

Charges

Service charge + GST included

An adult pays MVR 600.00

Service charge + GST on top

An adult pays MVR 725.76 (600.00 +
12% service charge + 8% GST)

Cancel

Create and start prep

1 Pick the **Meal**

2 Set **Starts** and **Ends**

3 Type prices, pick **Tax**



4

Choose the charges

One-off buffet today



Runs once and isn't saved as a buffet. You add the dishes on its prep page.

Meal

Breakfast

Brunch

Lunch

Afternoon Tea

Dinner

Supper

Starts

20:00 ⌚

Ends

23:00 ⌚

Adult MVR

600

Child MVR

300

Expected guests

15

Tax

GST 8% ▼

Charges

1

Service charge + GST included

An adult pays MVR 600.00

Service charge + GST on top

An adult pays MVR 725.76 (600.00 + 12% service charge + 8% GST)

2

Cancel

Create and start prep

1

Pick a **Charges** option

2

Click **Create and start prep**



5

Add the dishes

Add dishes to One-off lunch

For this service only. Keep them on the buffet from the bottom of the prep list.

All 48

Dishes 48

Drinks 0

Packaged 0

1 ☒	BC	Banana Crepes Dish	2 Hot Station	No cost
☐	BC	BBQ Chicken Wings Dish	Hot Station	No cost
☐	BE	Beef Escalope Dish	Hot Station	No cost
☐	BE	Boiled Egg Dish	Hot Station	No cost
☐	CO	Cheese Omelette Dish	Hot Station	No cost
☐	CT	Cheese Tosta's (Spicy) Dish	Hot Station	No cost
☐	CS	Chef Special Salad Dish	Hot Station	No cost

1 Tick each dish

2 Check the **station**

i Then click **Add dishes** at the bottom



6 Cook, then open

One-off lunch

Mon 26 Oct · 20:00–23:00

Cook from the list below. Press Open buffet when the trays go out. [How buffets work](#)

Expected guests

–

15

+

The list below is cooked for **15 guests**, plus each dish's waste allowance and 15% extra.

Prep list Made starts at the amount to make. Change it only when the kitchen made more or less.

🌟 Suggest shares

+ Add a dish for this service

DISH	TO MAKE	MADE	COST A PORTION	COST
Dessert Station · 2 dishes				
Waffle Sandwich	15	– 5 +	MVR 0.00	MVR 0.00 ...
Banana Crepes	5	– 5 +	MVR 0.00	MVR 0.00 ...

- 1 Cook the **To make** amount
- 2 Change **Made** if different
- 3 Click **Open buffet**



7 Charge the guests

Add guests

Adult	MVR 600.00	Child	MVR 300.00	Infant	Free
-	1	+	-	0	+
Pay now MVR 600.00 at the register		Room bill MVR 600.00 on the guest's room		Complimentary MVR 0.00 · needs a reason	
Charge 1 guest · MVR 600.00					

1 Tap **+** for each guest

2 Pick **Pay now**

3 Click **Charge**

i Needs an open register on this device



8 Take the payment

Payment ✕
Complete the payment for this order

Total Amount
MVR 600.00

1 Payment Method

Cash

Card

Transfer

Room

Credit

Cash Received

0.00

MVR 600.00

Open drawer

Cancel

2 Pay MVR 600.00

1 Pick how they pay

2 Click **Pay**

i Closing it adds no guests



9 Refill, then close

The screenshot shows a web application for managing a buffet. At the top, there is a progress bar with four steps: 3 Count leftovers, 4 Done, and 2 Close buffet. The 'Close buffet' button is highlighted with a blue box and a blue circle with the number 2. Below the progress bar is a link 'How buffets work' with an external link icon. The main content area is titled 'Stations' and contains a description: 'Refill adds the portions you put out to what was made, so leftovers count right.' There are three station sections: 'Dessert Station' with 'Waffle Sandwich' (made 5, refilled 1) and 'Banana Crepes' (made 5); 'Carving Station' with 'Fish Fingers' (made 5); and 'Hot Station'. Each station has a 'Refill' button. The 'Refill' button for the 'Waffle Sandwich' is highlighted with a blue box and a blue circle with the number 1. To the left of this button is a green checkmark and the text '+1 at 15:52'.

3 Count leftovers — 4 Done 2 Close buffet

[How buffets work](#)

Stations

Refill adds the portions you put out to what was made, so leftovers count right.

Dessert Station

Waffle Sandwich
made 5 · refilled 1

Banana Crepes
made 5

Carving Station

Fish Fingers
made 5

Hot Station

1 Click **Refill** after topping up

2 Click **Close buffet**



10 Count the leftovers

One-off lunch

Mon 26 Oct · 20:00–23:00 · 1 guest · MVR 600.00

Count what is left in each tray, then press Finish.

How buffets work [↗](#)

✓ Prep

✓ Serving

3 Count leftovers

4 Do.

2 Finish

What's left on the buffet?

Count the portions left in each tray. Leave it empty when a tray is empty.

DISH	MADE	LEFT	EATEN	WASTE
Dessert Station				
Waffle Sandwich	6	1	5	MVR 0.00
Banana Crepes	5	0	5	MVR 0.00
Carving Station				
Fish Fingers	5	2	3	MVR 0.00
Hot Station				
Mexican Chicken with Cheesy Sauce	6	0	6	MVR 0.00

1 Type what is **Left**

2 Click **Finish**

i Empty tray? Leave it blank



Service done

Food cost and waste are saved

One-off lunch

Mon 26 Oct · 20:00–23:00

✓ Prep — ✓ Serving — ✓ Count leftovers — **✓ Done**

This service is finished. The figures below are final.

[How buffets work](#)

Guests

1

1 adult

Taken

MVR 600.00

MVR 600.00 a guest

Food cost

MVR 0.00

0% of taken · target 30%

Waste

MVR 0.00

0% of food cost

Kept

MVR 600.00

100% margin

How guests came in



● Paid at the register 1

